



Environmental Education Association of South Carolina

Landscape Analysis State Coordinator Job Description

Description: The Environmental Education Association of SC (EEASC) Landscape Analysis State Coordinator will serve as a temporary (September 1, 2020-October 31, 2021), part-time (approximately 12 hours per month), independent contractor. Their role will be to assist the Southeastern Environmental Education Alliance (SEEA) with a regional Landscape Analysis of environmental education (EE) efforts in the southeast.

This analysis will take a comprehensive look at what environmental education is already happening on the ground. It will identify gaps and barriers to access that prevent successful implementation in some areas, and it will provide recommendations and next steps for increasing environmental literacy efforts in the southeast based on an inventory of model programs and initiatives happening nationwide.

This analysis and the tailored state recommendations provided will equip the organizations conducting environmental and conservation-related work in the southeast with the materials they need to address gaps, allocate resources more effectively, and ultimately meet the goal of increasing environmental literacy levels and stewardship behaviors. This analysis will help to guide future strategic planning efforts in individual states as well as the regional SEEA collaborative going forward. It will be a tool EEASC and SEEA can use to ensure we are focusing our limited time and resources in areas where we will have the biggest impact. Data collection and analysis will be led by a SEEA Project Analyst, but it will be directed and advised by a leadership team comprised of one State Coordinator from each partner state and a few other key leaders.

Primary Tasks Include: The Landscape Analysis State Coordinator will serve as SEEA's liaison with state-level partners to ensure that data collection, program models, and the resulting recommendations will meet their state-level needs. The State Coordinator will assist the SEEA Project Analyst in determining what baseline data already exists in some form in that state, compiling the existing data, and identifying what additional data will need to be collected. They will also assist the state in sharing the results of this study and guiding the implementation of recommendations. State Coordinators, with their direct experience and knowledge in each state, will be critical to ensuring their state's unique assets and needs are properly articulated and addressed throughout this process.

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The State Coordinator will be asked to participate in monthly check-in calls and will also receive travel funds to attend in person meetings.

Qualifications

The ideal candidate will have connections to EE partners and stakeholders throughout the state, understand the EE provider landscape and political landscape of SC, and be equipped to work directly with EEASC throughout this process. The ideal candidate will understand EEASC's programs and operations, and will be committed to supporting state-level work after the initial analysis.

Compensation

Compensation shall be \$30/hour for an average of 12 hours/month with flexible working hours. This is a temporary independent contractor position with no associated benefits such as insurance, leave time, or retirement. EEASC will not withhold state or federal taxes.

Pre-approved travel in conduct of the Landscape Analysis Coordinator's duties shall be either reimbursable by the SEEA, or shall be reimbursable by EEASC at the standard mileage and per diem rates set by the IRS.

Application and Selection Process

Interested parties should submit their resume and a cover letter to EEASC Board President Chanda Cooper at admin@eeasc.org by August 19, 2020. A committee comprised of up to seven members of the EEASC Board of Directors, including members of the Executive Committee, will review applications, conduct follow-up interviews, and make a recommendation to the EEASC Board of Directors about which applicant(s) to retain. The EEASC Board of Directors will vote on whether or not to enter into a contract with the recommended candidate.

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